

Alignment of Tools

LEAP 2025 Online Assessment Tools & the Kurzweil3000.com Text-to-Speech Technology

Many of the [LEAP Accommodations and Accessibility Features](#) available in the computer-based tests are very similar to features and tools found in Kurzweil 3000. Kurzweil 3000 is a comprehensive literacy, text-to-speech technology that includes tools for reading, writing, study skills, test taking, and more.

On the following pages, you'll see a side-by-side comparison of many of the LEAP Accommodations and Accessibility Tools and some of the features/tools found in Kurzweil 3000 which are very similar. Giving students access to Kurzweil 3000 throughout the school year can help them to become familiar with and comfortable in the use of tools such as text-to-speech, sticky notes, highlighters, magnifiers and much more. The following pages will show the ways in which tools in **Kurzweil3000.com** align with many of the accommodations on statewide tests.

Below are some links that you may find helpful:

- LEAP Accommodations and Accessibility Features User Guide:
<http://www.louisianabelieves.com/docs/default-source/assessment/leap-accessibility-and-accommodations-manual.pdf?sfvrsn=10>
- LEAP 2025 and other Online Practice Tests: <https://wbte.drcedirect.com/LA/portals/la>)
- Grades 3 & 4 ELA & Math Paper & Pencil Tests in Kurzweil format: <http://www.louisianabelieves.com/resources/library/practice-tests>
- IEP Accommodations Page (see page 5) with Kurzweil listed as an accommodation under "Read Aloud:"
<http://www.louisianabelieves.com/docs/default-source/assessment/iep-forms.pdf?sfvrsn=14>
- Login Site for Kurzweil3000.com: www.kurzweil3000.com
- Kurzweil3000 Getting Started Guides are available under the Help Tab of Kurzweil3000.com and on our Product Guides page:
<https://www.kurzweiled.com/products/product-guides.html>

LEAP 2025 Online

LEAP 2025 Online Text-to-Speech



To have LEAP 2025 Online read out loud, the student clicks the “Play” icon. While reading, the Play button becomes a Pause button, as shown below.



The round button in the center is “Starting Points,” which is used for navigation within the document.


Kurzweil 3000.com

Kurzweil3000.com Text-to-Speech



When a document is open, the Reading control buttons are just above the document. That document can be opened from the local computer, Google Drive, and other locations.





To have text read aloud, the student clicks the read  button. As it's reading, the Play

becomes Pause , which the student would click to stop the reading.

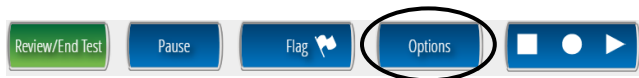
Alternatively, the student can click on the page to stop reading. Use the front/back

arrows   to move forward/back by reading unit. The student can also click on the page where they want to start reading, click read and it will begin reading at that

location. The  toggles audible speech on/off. In the silent reading mode , Kurzweil3000 will continue to “read” the document and will highlight as it reads, it will just do so silently.

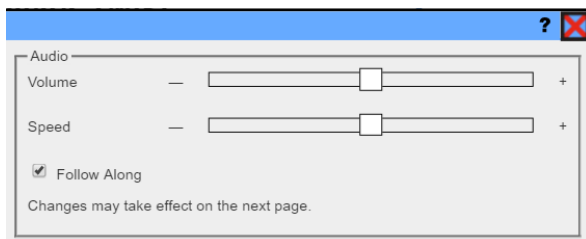
Other tools in the Kurzweil3000.com toolbar are explained under the following sections.

LEAP 2025 Online Audio Options



To change LEAP 2025 Online audio options, the student clicks the “Options” button, then select “Audio Options.” An audio settings tool window pops up (shown below). From there, the student can change reading volume and speed. LEAP 2025 Online currently has one voice available.

LEAP 2025 Online Audio Options (continued)



Kurzweil3000.com Audio Options



The ability to customize reading is found in Audio Options



The **Audio Options** menu allows users to select the reading voice, adjust the reading speed, change the reading unit and reading mode (Note: Volume is changed at the computer, not in the K3000 program.)

Audio Options

Voice

Sharon - US English

Unit

Word

Line

Sentence

Paragraph

Reading Speed

Normal

Faster

Slower

☒ Skip Reading Headers/Footers

Speak as Typing

☐ All Characters

☒ Whole Words

☒ Whole Sentences

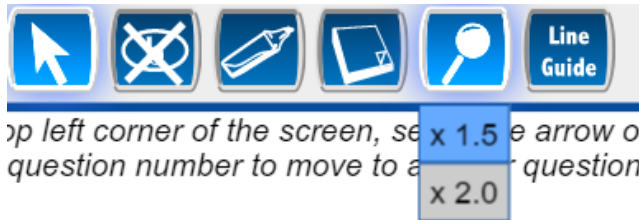
Mode

Continuous

Self-Paced

Word by Word

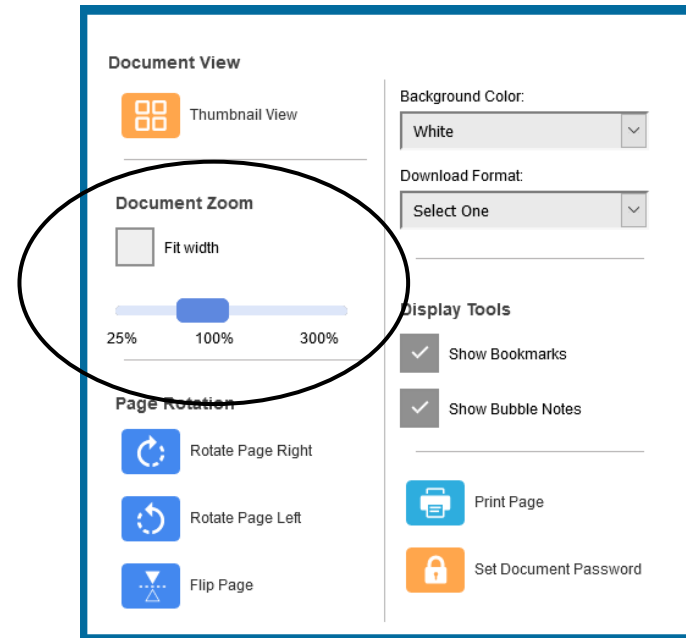
LEAP 2025 Online Zoom/Magnifier



To change LEAP 2025 Online zoom options, the student clicks the “Magnifier” icon. A zoom settings tool window pops up (shown below). From there they can change zoom and use arrow keys to move across the page.

Kurzweil3000.com Zoom/Magnifier

Found in the **Document View** menu



Uncheck the “fit width” checkbox in order to manually adjust zoom using the slide tool.

LEAP 2025 Online Line Guide



The Line Guide tool provides a horizontal line that brings focus to a single line of text. To use the Line

Kurzweil3000.com

When reading, Kurzweil 3000 uses dual highlighting to bring focus to a specified unit of text. In the screenshot below, a single sentence is highlighted and each individual word is highlighted as it's read. Reading unit and reading mode can be changed under **Audio Options**. Below is an example of the dual highlighted while reading used by Kurzweil.

guide, click on the Line Guide button. A single blue line with a blue “handle” will appear. Click on either the line of the handle and use your mouse to move the line or handle up or down.

from *Oliver Twist*

by Charles Dickens

- 1 The room in which the boys were fed, was a large stone hall, with a copper at one end: out of which the master, dressed in an apron for the purpose, and assisted by one or two women, ladled the gruel at meal-times. Of this festive composition each boy had one porringer, and no more—except on

Read each question. Then, follow the directions to answer each question. Mark your answers by completely filling in the circles in your test booklet. Do not

LEAP 2025 Online Background Color Settings

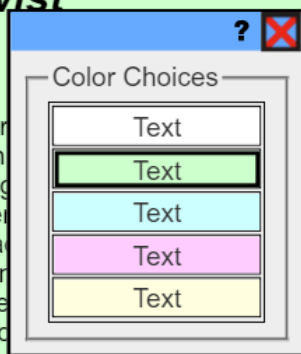


To change color options, the student clicks Options/Color Choices. From there, the background color of the document can be changed to the user’s preference.

Oliver Twist

Charles Dickens

re fed, was a large stone hall, with a copper at one end: out of which the master, dressed in an apron for the purpose, and assisted by one or two women, ladled the gruel at meal-times. Of this festive composition each boy had one porringer, and no more—except on



Kurzweil 3000.com Background Color Settings



Background color can be changed under the **Document View** menu. Users can select from 7 different background colors.

Document View



Thumbnail View

Document Zoom



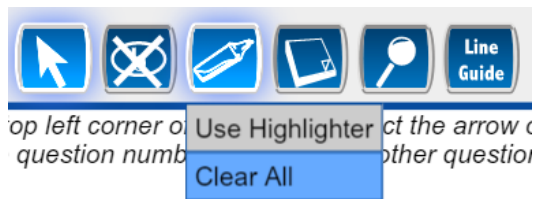
Fit width

25% 100% 300%

Background Color:

- White
- White
- Rose
- Peach
- Sky
- Gray
- Slate
- Granite

LEAP 2025 Online Highlighter and Eraser



In LEAP 2025 Online, students select “Use Highlighter” and then click/drag over the text they wish to highlight. To remove highlights, select “Clear All.”

Kurzweil3000.com Highlighter and Eraser



Kurzweil3000.com has 6 highlighters, 2 circle tools, a cross out tool, and an eraser under the **Highlight** button.



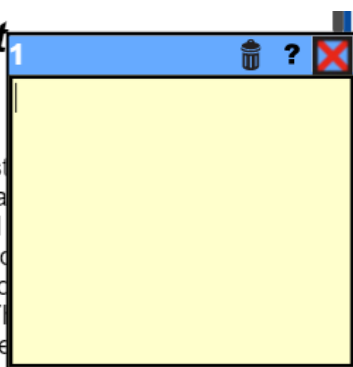
LEAP 2025 Online Sticky Note



Twist

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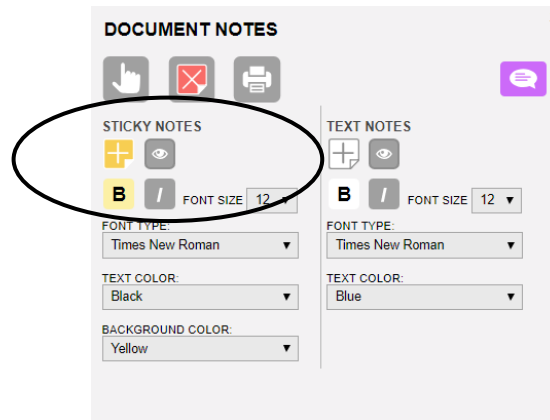


The Sticky Note allows users to place a short note almost anywhere within the window that contains a question, passage, or scenario. Use a note to mark a

Kurzweil3000.com Sticky Note



Sticky note, text notes and bubble notes can be found under **Notes**. Sticky notes can be customized (color, font type, text color, style) and can be hidden. Click on the plus sign to add a sticky note. Turn easily turn the note feature off once a sticky note has been added, hit the ESC key.



special part or to leave a reminder of some important information in a question, passage, or scenario.

Below is an example of a sticky note in a document.

Directions:

Read each question carefully before answering. |

Today, you will take Session 1
able to use a calculator in this s

LEAP 2025 Online Cross Off Tool



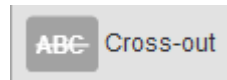
Allows users to use process of elimination when trying to select answers.

- (a) ~~inquiry~~
- (b) pleasure
- (c) freedom
- (d) movement

Kurzweil3000.com Cross Out Tool



The Cross-Out tool is found under the Highlight tool, along with highlighters, the circle tools, and the eraser.






The Cross Out tool works very much like a highlighter and can be used for process of elimination when trying to select answers. Select the tool and then click/drag over the text that you wish to "cross out." The Eraser tool will erase cross outs.


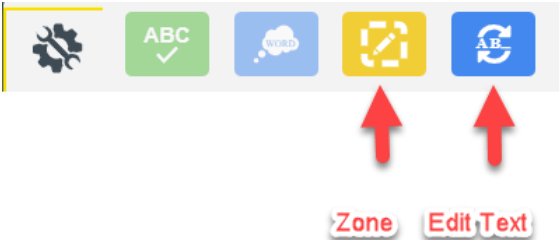

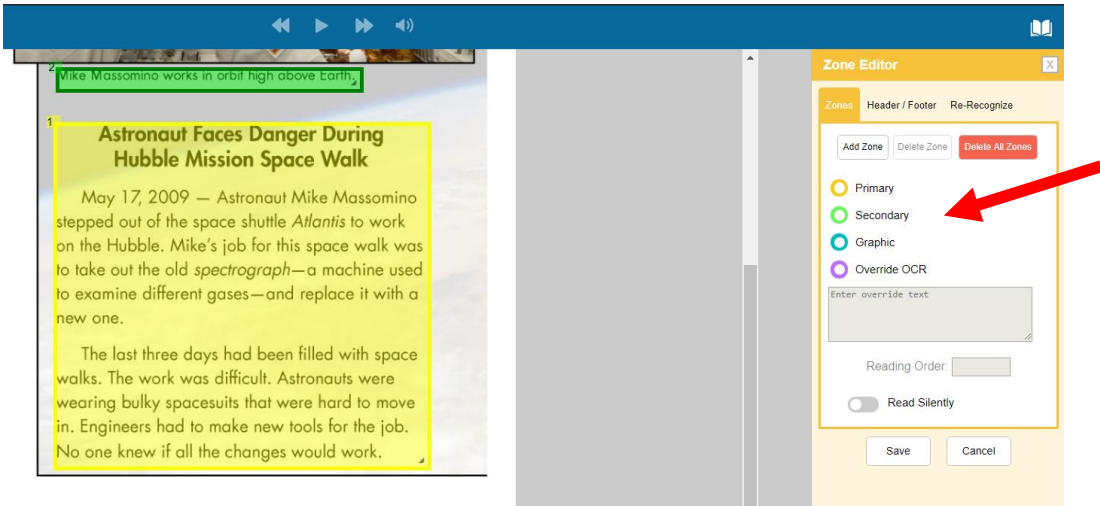
- (A) a quiet town with many doctors and nurses
- (B) a family farm located far from neighbors
- (C) ~~a busy city with a large medical center~~
- (D) a small community that has no modern hospital



Kurzweil3000.com Document Editing for Optimum Reading Accuracy

(Especially Important for Test-Taking)

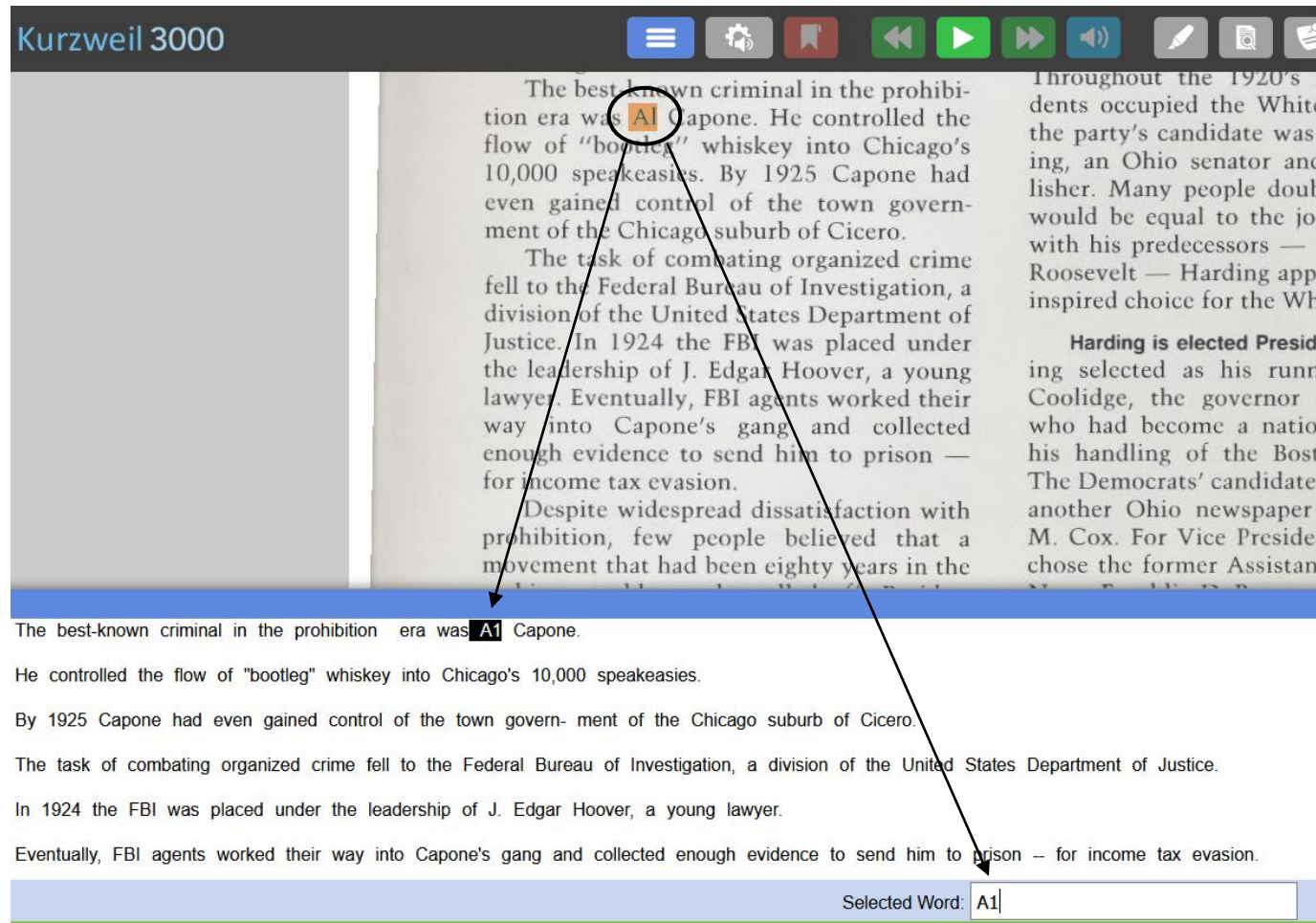
Task	Instructions
Locate the document	Locate the document that you wish to bring into Kurzweil3000.com as an image document. If it is not a PDF, jpg, or png, open the document in its original application (i.e. Word, PowerPoint, etc); go to File/Save As, and save the document as a PDF .
Login	Login to Kurzweil3000.com (www.kurzweil3000.com)
Bring the document into Kurzweil3000.com	<p>Open the desired image document using the following buttons: Google Drive, Computer, or Upload. (If you select Computer, the document will open and be automatically saved to your Recently Opened Local Files Folder. To select Upload, you'll navigate to the folder in which you wish to save the document (your Private or Public), then click Upload. The document will not open, but will be uploaded to the specified folder. To open it, navigate to the document and open it.</p> <div style="text-align: center; margin: 10px 0;">  </div> <p>Save: As a teacher, it is wise to save a copy of the original document in your Private folder or other location that is inaccessible to students. You can use the Copy button to create an additional copy of the file to manipulate.</p>
Read/Listen  Audio Options 	<p>Listen to Kurzweil 3000 read the document aloud so that you can identify potential reading errors.</p> <p>You may wish to turn up the reading speed while reading to hear errors, as you are not reading for understanding, but only to pick up on errors. Adjust reading speed, etc under Audio Options.</p>

<p>Edit for Optimal Reading Accuracy</p>  <p>Tools Menu</p>	<p>The Zone Editor and the Edit Underlying Text editor are both located in the Tools Menu. Note: These are tools that can be locked for students under My Account/Users/My Team/Miscellaneous Feature Locks.</p> <p>The document must be in one of your folders in order for you to edit with either the Zone Editor or Edit Underlying Text.</p> 
<p>Zone Edit the Document</p> 	<p>Zones determine what is read and reading order in an image document. The Zone Editor allows you to change the properties and reading order of zones, adjust the size of a zone to determine how much text it encloses, add new zones, delete zones, or designate silent zones. Hovering over a selected zone provides the user with information regarding the properties of that zone. Likewise, hovering over the list of the types of zones in the zone editor on the right will also produce a tooltip. Zones can be moved and resized as needed. Zone editing should be done before adding highlights or notes to a document. The Header/Footer Editor allows you to determine if those will be read. If a zone is not recognized by Kurzweil3000, it may be necessary to Re-Recognize the page. Override OCR allows you to type what you want to be said without having to change the text one number or word at a time, handy to use with math editing.</p> 

Edit Underlying Text



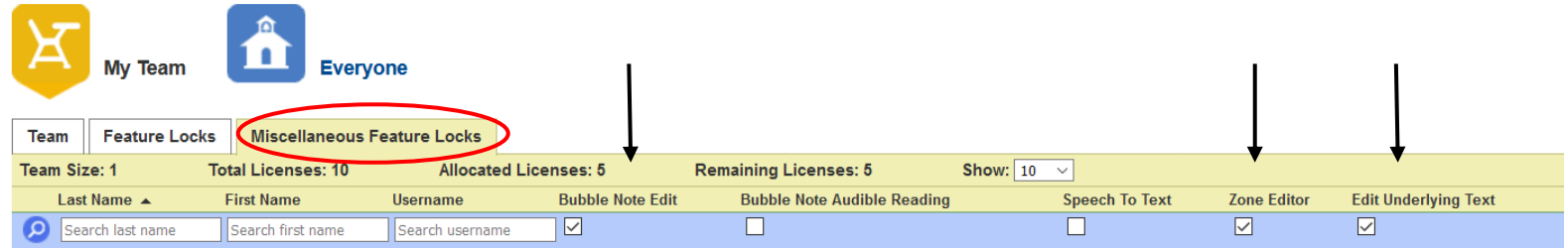
The **Edit Underlying Text** feature allows users to correct pronunciation in image files. When activated, the underlying text file that Kurzweil 3000 is actually reading will show at the bottom of the screen. The user selects the word that is being mispronounced in the document and then spells out the correct pronunciation in the “selected word” field at the bottom.



In the example above, the name “Al” (as in Al Capone) was recognized and pronounced as “A1.” To correct, simply type the correct spelling (or, in some cases, the phonetic spelling) of the selected word in the “Selected Word” field at the bottom. Once changes have been made, close the Underlying Text Windows and save changes.

Miscellaneous Feature Locks

To **lock** Bubble Note Editing, Zone Editor, and Edit Underlying Text for the students on your team, go to My Account/Users/MyTeam (it will be yellow)/**Miscellaneous Feature Locks**. Select those three features, then click Save.



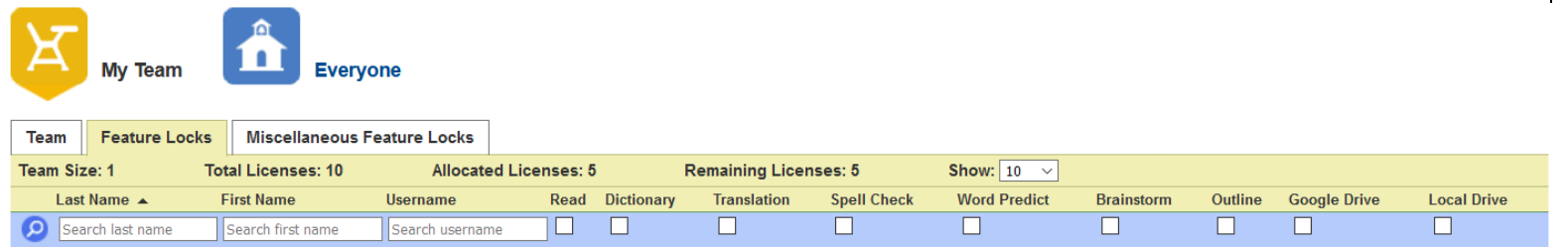
Team: My Team Everyone

Team Size: 1 Total Licenses: 10 Allocated Licenses: 5 Remaining Licenses: 5 Show: 10

Last Name ▲	First Name	Username	Bubble Note Edit	Bubble Note Audible Reading	Speech To Text	Zone Editor	Edit Underlying Text
<input type="text" value="Search last name"/>	<input type="text" value="Search first name"/>	<input type="text" value="Search username"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Feature Locks

Features such as vocabulary supports, spell check and others can be disabled for students on a teacher's team, which is especially helpful in a test-taking situation. Remember to reset feature locks once the test is completed.



Team: My Team Everyone

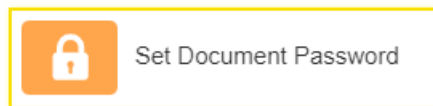
Team Size: 1 Total Licenses: 10 Allocated Licenses: 5 Remaining Licenses: 5 Show: 10

Last Name ▲	First Name	Username	Read	Dictionary	Translation	Spell Check	Word Predict	Brainstorm	Outline	Google Drive	Local Drive
<input type="text" value="Search last name"/>	<input type="text" value="Search first name"/>	<input type="text" value="Search username"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Password Protect In the View menu

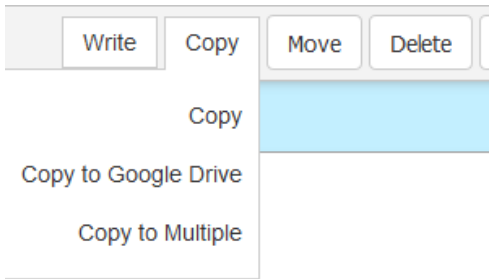


In a test-taking situation, it is a good idea to password protect test documents. This can be done through the **View** menu/**Set Document Password**. This will allow a teacher to copy a secure file into a student folder without risk of it being opened. It is advisable that teachers never give the document password to a student, but for the teacher to input that password. It is also advisable that the teacher keep a copy of the file that is not password protected in her/his private folder or in some other secure location as a backup.

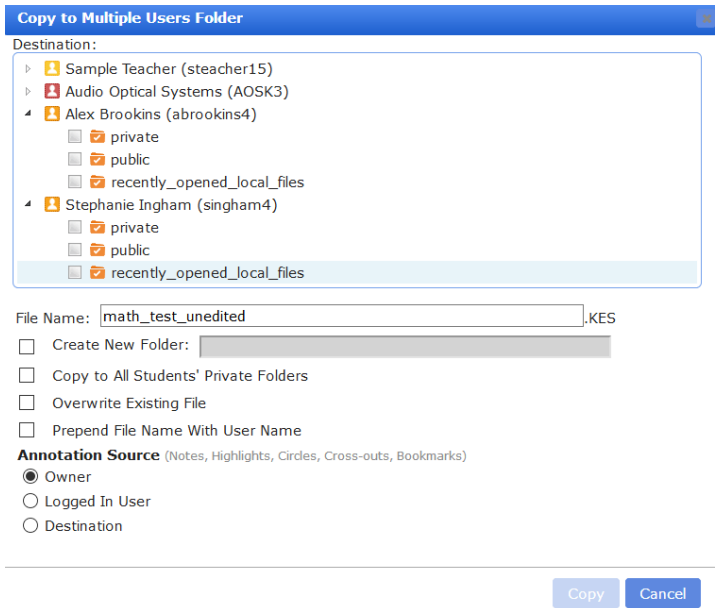


Important Note: There is no way to retrieve a forgotten password, so make sure to record it reliably. Passwords can be changed by the owner of the document.

Copy the document to the student folders or select Copy to Multiple and place in teacher's public folder.



Click in the small check box to the left of the document name, then select **Copy**. The document can then be copied to individual student folders or to multiple student folders. To copy to an individual student folder, select Copy then navigate to that student's Public or Private folder (or a subfolder within one of those). By selecting **"Copy to Multiple,"** teachers can copy a document to multiple student folders at one time. She/he can create a new folder, can copy to all students Private folders, or can select specific students to copy to.



In order to manually select students to copy files to, click on the triangle next to the student name to show their Public and Private folders. Click in the check box next to the folder in which you wish to save. (Note: if the student has subfolders in her/his Public and/or Private Folders, click on the triangle next to the folder to reveal the subfolders.

To share a test with students and have them access the teacher's annotations (bubble notes, text notes, sticky notes) to answer questions, and collect them all into a single file:

In the Universal Library, click in the checkbox next to the file name. Select **Copy/Copy to Multiple** and save in your (the teacher's) **Public** Folder. Under **Annotation Source**, make sure **Owner** is selected in order to keep your annotations attached to the document. Then click **Copy**. Once the students have answered the questions, the teacher can open the document, go to the Highlight menu/Extract Notes and Highlights. Click Advanced to select which annotations are to be extracted, click Users to select desired users, then click OK. This will extract the students annotations into a separate document organized by user.

